

# WRIGHTINGTON PARISH COUNCIL

Clerk to the Council  
Mrs C A Cross

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12<sup>th</sup> October 2021

Dear Sir/Madam

You are summoned to attend the **Meeting of the Parish Council** of the Parish of Wrightington to be held on Monday 18<sup>th</sup> October 2021 at Mossy Lea Village Hall at 7.30 pm.

Yours faithfully

*C A Cross*

Clerk to the Council

## AGENDA

### OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

**IT WOULD BE HELPFUL IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT INFORMED THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING IF TIME DOES NOT ALLOW FOR DISCUSSION AT THIS MEETING.**

**If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: [carolyn.parishcouncil@googlemail.com](mailto:carolyn.parishcouncil@googlemail.com)**

#### 1. APOLOGIES

2. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.

3. **MINUTES** – To accept Minutes of the Meeting of the Parish Council held on Monday 20<sup>th</sup> September 2021.

#### 4. CORRESPONDENCE/INFORMATION ITEMS

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 3.

Items requiring discussion, observations or action by the Council:

- a) Parish Council briefing on the new Local Plan by West Lancs. BC – Virtual Briefing Monday 1<sup>st</sup> November (to be attended by the Clerk and Chairman) – In person Briefing Thursday 4<sup>th</sup> November, West Lancs. BC offices, 10.30 am – 2 representatives can attend.
- b) Confirmation of the conclusion of external audit of the Parish Council accounts for the year ending 31/3/21 by PKF Littlejohn LLP with no matters arising requiring attention/action.
- c) Email complaint from Parish Council applicant in relation to the process and appointment of a Mossy Lea Ward Councillor on Wrightington PC at the September Meeting. (The complainant will be invited to explain the complaint in Open Forum)
- d) Email from a resident of Appley Bridge who attended the July Parish Council Meeting requesting that the suggestion for a separate Appley Bridge Parish Council be taken forward.
- e) Consultation from West Lancs. BC on the Draft CIL Funding Programme for 2022/23 for comments or observations.
- f) Late items received which may require discussion/action/observations for the next Agenda.

#### 5. HIGHWAYS AND ENVIRONMENTAL MATTERS

#### 6. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

7. **REMEMBRANCE SUNDAY – 14<sup>th</sup> NOVEMBER 2021** – Meet at the War Memorial at 10.30 am, with the Remembrance Service starting at 10.45 am and the Act of Remembrance at 11.00 am. Refreshments available afterwards at Appley Bridge Village Hall.

## 8. **VILLAGE HALLS**

MOSSY LEA – £50 for use of the hall by Ladies Who Walk. Quotation to upgrade CCTV system – confirmation - cameras will have night vision and quality is sufficient to be used as evidence in court. Confirmation from West Lancs. BC Estates and Valuation Manager, proposals to extend the hall seem acceptable in principle but formal consent can only be given once the plans and elevations for the project have been supplied.

APPLEY BRIDGE – Supply and Installation of a 165w Flood light, PIR, Time clock, sundries – to illuminate the car park. £520.00 + VAT.

## 9. **PLANNING** To discuss the following applications:

The following applications received/reported at the September Meeting were circulated to Councillors for observations to be ratified at this Meeting. No observations were submitted as insufficient responses were received from Parish Councillors:

- 1) 2021/1057/FUL Retention of concrete silo; Industrial Canopy Shelter; Site office; Storage silo, Water Storage Tank; Shipping Containers and Weighbridge. Chorley Concrete Ltd, Skull House Lane, Appley Bridge. **No observations submitted.**
- 2) 2021/1071/PNH Application for determination as to whether prior approval of details is required – Extension of dwellinghouse. Dimensions from rear wall of original dwellinghouse – 6m, max height 3.7m, height to eaves 2.35m. 132 Appley Lane North, Appley Bridge. **No observations submitted.**

Observations are required on the following application/s

- 3) 2021/1077/FUL Proposed single storey rear Orangery extension. Highmoor Lodge, Broadhey Lane, High Moor, Wrightington.
- 4) 2021/1173/FUL Proposed Rear Extensions, roof modifications and detached Garage. Westgate, 10 Robin Hood Lane, Wrightington.

10. **LANCASHIRE ASSOCIATION OF LOCAL COUNCILS** – Finance Workshop, 14<sup>th</sup> October – attended by the Clerk. Reminder about the LCC Parish & Town Council Conference, Saturday 13<sup>th</sup> November 2021, County Hall, Preston 9.30-2.30 or virtually on Microsoft Teams.

## 11. **ACCOUNTS** - To receive the following list of accounts for Approval:

### **For Payment:**

Victim Support	Donation		£25.00
PKF Littlejohn LLP	External Audit Fee year ending 31/3/21		£240.00
Mrs C A Cross	Reimburse 50% Finance Workshop (Clerk)		£12.50
Mrs C A Cross	Clerk's Salary – Net		£822.56
HM Rev. & Customs	Tax & NI due by Clerk	£3.48	
	NI due by Parish Council	£12.29	£15.77
D/D Plusnet	Internet MLVH		£26.39
D/D British Gas	Gas usage ABVH		£48.81
D/D British Gas	Gas usage MLVH		£26.39
D/D Open Spaces	Annual Subscription		£45.00

### **Receipts:**

West Lancs. BC	2 <sup>nd</sup> Part of the Precept 2021/22	£9343.50
West Lancs. BC	2 <sup>nd</sup> Part of the Concurrent Grant 2021/22	£1159.00
(Notification payment of CIL money will be made to the Parish Council by 31/10/21 of		£4925.70)

12. **DATE AND VENUE OF NEXT MEETING** Monday 15<sup>th</sup> November 2021 at 7.30pm  
Appley Bridge Village Hall  
Members of the Public and Press are welcome to attend

## **REPORT 1**

- a) Notification consent granted subject to conditions for T1 – no works, T2 Maple – fell. Reason: poor condition replace with one half standard Birch which will grow in poor soil on banking. T3 Birch – crown thin Reason: to tidy crossing branches. 1 Stonemill Rise, Appley Bridge.
- b) Notification of an appeal against West Lancs. BC refusal of permission for extended dropped kerb and provision of area for parking. 192 Mossy Lea Road, Wrightington.
- c) Notification of an appeal against West Lancs. BC refusal for remodelling of existing house, including new windows, doors, flat roof and front extension. 4 Tunley Lane, Wrightington.
- d) Confirmation from the Clean and Green Team they attended on 6/10/21 to clear vegetation and cleanse the area around the Bus Stop/Shelter, Mossy Lea Road/Wood Lane.
- e) Confirmation that defib batteries and pads do come with a pre-determined shelf life so no benefit in stockpiling and, that it was a worldwide shortage of microchips which caused the problem in obtaining consumables ordered earlier in the year.
- f) LCC consultation on Bus Service Improvement Plan – circulated to Councillors for a response – no responses received – no observations submitted on behalf of the PC. The Clerk and Chairman did contact some residents with details of the consultation who agreed to submit personal responses.
- g) Correspondence from Burscough PC in relation to traffic issues in the Parish + a request to respond to questions on traffic issues, observations required by 5/10/21 – circulated to Councillors for a response – no responses received – no observations submitted on behalf of the PC.
- h) Notification of, and photographs, in relation to a traffic collision at the junction of Tunley Lane and Toogood Lane. Info. and photographs have been sent to LCC with a request for improved signage.
- i) Notification of immediate road closure Courage Low Lane 13/10/21-14/10/21 to enable urgent cabling works following a loss of service, to be undertaken by BT.

**Meeting Protocols:** Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.